



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Blacklick Valley School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
 - Signage
 - Social Distancing Where Possible
 - Hallway Procedures
 - Increase Cleaning and Sanitation
 - Hand Sanitizer Station in Every Classroom
 - Limit Parents and No Volunteers in Buildings
 - Busing – Encourage Car Riders
 - Distance Learning
 - Breakfast and Lunch Modifications
 - Playground Modifications
 - Special Education Modifications
 - Follow any and all Mandates From the Governors Office, Department of Health and PDE

- How did you engage stakeholders in the type of re-opening your school entity selected?
 - Surveys to Students' Families
- How will you communicate your plan to your local community?
 - Communication via website, social media, one call, etc...
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?
 - Recommendations of the Local, State, and Federal regulatory bodies.

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 8/27/2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
William P. Kanich	Superintendent	Both
Bethany Peracchino	Business Manager	Both
Dr. Laura Fisanick	High School Principal	Both
Ron Rhoades	Elementary Principal	Both
Andy Mulato	Maintenance Supervisor	Both

Heather Rhine	Special Education Supervisor	Both
Dan Palko	Cafeteria Supervisor	Both
Kelly Zibura	School Nurse	Both
Dr. Michaeleen Wilson	School Physician	Consultant
Ron Repak	School Attorney	Consultant
Deb Ley	First Student Transportation	Both
Matt Mlaker	Mlaker Transportation	Both
Scott Havener	PSEA Representative	Team Member

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.

- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: From March 2020 until school opening in August 2020, all areas of each building are being deep cleaned and sanitized. All areas that are being used during the summer months are cleaned and sanitized daily. The district is increasing the amount of cleaning supplies that are being ordered over the summer months in preparation for the new school year and supply inventory will be taken weekly to ensure adequate quantities are on hand. Nightly cleaning staff will have a focus on deep cleaning of high contact areas. In addition, touchless bottle fillers are being installed when possible to limit the amount of contact. Foggers may be used to disinfect spaces suspected of illness/germs and disinfectant will be available to use in all learning spaces at all times. Training of all cleaning staff on proper protocols will be continual and ongoing.

The Director of Maintenance will provide professional development and appropriate cleaning resources to all maintenance staff, building operators, and cleaning personnel. Additionally, the district is reaching out to local cleaning companies for additional help sanitizing buildings if necessary.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Same as Green Phase</p>	<p>All touch surfaces will be disinfected regularly, including water fountains, door handles, light switches, playground equipment, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles.</p> <p>Cafeteria tables will be sanitized each morning, evening, and in between lunch periods.</p> <p>Disinfectant will be available to all students/staff at all times.</p> <p>Signs will be posted to remind students of good hygiene habits.</p> <p>Hand sanitizer will be available at all times.</p> <p>Classroom teachers will be supplied with cleaning materials to use at various points throughout the day.</p> <p>Wall mounted hand sanitizer stations will be available in every classroom.</p>	<p>Andy Mulato, Maintenance Supervisor</p>	<p>Extra cleaning supplies. Installation of touchless water fillers.</p> <p>Purchase of masks for all students and staff.</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	Same as Green	<p>All unnecessary furniture should be removed from the classroom if not in use allowing for safe, social distancing.</p> <p>Desks will be arranged separated from other desks to avoid direct contact with other students.</p>	<p>Dr. Laura Fisaick, High School Principal.</p> <p>Ron Rhoades, Elementary Center Principal</p>		

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: While in the green phases, the master schedules will be designed to maximize space to the maximum extent feasible. Instructors will design learning spaces with respect to social distancing to the maximum extent possible. Building administration will limit the number of assemblies happening during the school day in an effort to avoid large congregations of people. Visitors, volunteers, presenters, and parent visitors will be restricted when feasible.

For student lunch in the cafeteria, modifications will be made to reduce contact while in the cafeteria lines. Markings will be used to indicate 6 feet distances in food service lines, and students will be asked to use the markings as they move forward in the line. Other school spaces will be used for student seating during lunch when available. In addition, groups entering the cafeteria will be staggered as to minimize contacts, and all surfaces will be disinfected between serving sessions.

The students and staff will have access to handwashing facilities and the use of hand sanitizer multiple times a day. Proper procedures will be share via staff instructions and signage.

There will be highly visible signage in all buildings highlighting topics such as handwashing, personal hygiene, and social distancing.

All athletics and extra-curricular teams will follow the recommendations of PIAA. All physical education classes will be monitored and with non-contact activities like walking, dancing, yoga, etc. Activities will be designed and implemented to maintain social distancing guidelines.

During recess, the students and staff will follow the recommendations of CDC by limiting one grade level to the playground at a time.

In an effort to limit the sharing of materials, materials will not be shared and assigned lockers will be spaced out.

Communal space use will be governed by the building schedule, and schedules are designed to limit the interactions of groups. Directional signage may assist in social distancing in communal spaces, outside groups will be restricted.

In the event that the school district must return to the yellow phase, more restrictive procedures will be implemented while all precautions from the green phase will be maintained. For scheduling, a modified face-to-face instructional calendar will be created with approximately half of the student population in each building will be present at any given time. This will allow for social distancing guidelines to be followed. This will allow all social distancing requirements to be met in all settings since approximately half the students will be present at any given time in each classroom. Cafeteria spaces will be utilized since these spaces are large enough to maintain social distancing guidelines considering that only half of the learners will be present at any given time. All students will be seated the same direction.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Buildings at 50% capacity alternating weeks. *Modified bell schedules. *A hybrid schedule with face-to-face and remote learning will be employed.</p>	<p>Classroom set up to promote social distancing/desks facing all one direction.</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible.</p>	<p>Dr. Laura Fisanick, High School Principal</p> <p>Ron Rhoades, Elementary Principal</p>	<p>Building Schedules</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Classrooms will be at 50% capacity.</p> <p>Added lunch periods to promote social distancing.</p> <p>Utilize other school spaces for student seating as needed.</p> <p>Surfaces will be disinfected between lunches.</p> <p>All trays will be throw-away style</p> <p>Grab and Go Breakfast.</p> <p>All food, utensils, and condiments will be handed to students or placed in meal bags, if applicable</p> <p>Only one choice for breakfast and lunch.</p> <p>Plexiglass will be installed at the cashier stations and in the serving line. Lunch in classroom</p>	<p>Added lunch periods to promote social distancing.</p> <p>Utilize other school spaces for student seating as needed.</p> <p>Surfaces will be disinfected between lunches.</p> <p>All trays will be throw-away style.</p> <p>Grab and Go Breakfast.</p> <p>Students may verbalize lunch pin numbers while food service inputs account number.</p> <p>All food, utensils, and condiments will be handed to students or placed in meal bags, if applicable.</p> <p>Only one choice for breakfast and lunch.</p> <p>Plexiglass will be installed at the cashier stations and in the serving line.</p>	<p>Dan Palko, Cafeteria Supervisor</p>	<p>Distance marking on floors</p> <p>Disposable trays and utensils</p> <p>Individual condiments</p> <p>Signs</p> <p>Additional staff as needed</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<p>All individuals in school will sanitize and wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and in classrooms where sinks for handwashing are not available.</p> <p>School announcements with reminders.</p>	<p>All individuals in school will sanitize and wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and in classrooms where sinks for handwashing are not available.</p> <p>School announcements with reminders.</p>	School Nurses Classroom teachers	More hand sanitizer	N
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	<p>BVTV/Morning Announcements used to raise awareness.</p> <p>Post signs with information regarding handwashing, hygiene, and social distancing.</p>	<p>BVTV/Morning Announcements used to raise awareness.</p> <p>Post signs with information regarding handwashing, hygiene, and social distancing.</p>	School Principals School Nurse	Posters	N
* Identifying and restricting non-essential visitors and volunteers	No visitors/volunteers allowed.	<p>Nonessential visitors and volunteers are restricted from the buildings.</p> <p>When appropriate, virtual meetings/phone conferences will be conducted.</p> <p>For essential meetings, appointments will be necessary.</p> <p>Masks will be required of all visitors.</p>	Administrative Team Building Administrative Assistantants	Signs	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>No touching equipment.</p> <p>No contact.</p> <p>No locker rooms.</p> <p>Follow PIAA recommendations.</p> <p>All activities will maintain social distancing.</p> <p>One grade level in the playground at a time.</p> <p>Follow CDC recommendations.</p>	<p>Follow PIAA recommendations.</p> <p>Physical Education teachers to create classroom plans to promote outside activities/safe indoor activities.</p> <p>Sanitize equipment frequently.</p> <p>Limit team activities/contact sports.</p> <p>Focus on instruction/drills.</p> <p>Students will not change for Physical Education.</p> <p>One grade level in the playground at a time.</p> <p>Follow CDC recommendations.</p>	<p>Physical Education Teachers</p>	<p>Lesson plans for non-contact activities</p>	<p>N</p>
<p>Limiting the sharing of materials among students</p>	<p>No materials will be shared.</p>	<p>Each student will have their own materials to use instead of sharing materials like before.</p> <p>Computers: As the district moves to a 1:1 initiative, all students will have their own computer for use throughout the day and at home.</p>	<p>Classroom teachers School Principals</p>	<p>More classroom supplies</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	<p>Schedules will be staggered to maintain social distancing practicing (bathroom breaks, class changes, lunch, dismissal and entry). Limiting directional traffic may occur as applicable.</p> <p>Directional signs will be posted to ensure social distancing.</p>	<p>Schedules will be staggered to maintain social distancing practicing (bathroom breaks, class changes, lunch, dismissal and entry). Limiting directional traffic may occur as applicable.</p> <p>Directional signs will be posted to ensure social distancing.</p>	<p>School Principals All teachers and staff</p>	<p>Directional Signage</p>	<p>N</p>
Adjusting transportation schedules and practices to create social distance between students	<p>Members of the same household will be encouraged to sit together on buses.</p> <p>Students will be required to wear a mask on school transportation.</p> <p>Buses will be loaded from back to front.</p> <p>Masks are required on the bus.</p> <p>Buses will be regularly disinfected.</p> <p>Hybrid scheduling will lead to less contact on buses.</p>	<p>Members of the same household will be encouraged to sit together on buses.</p> <p>Students will be required to wear a mask on school transportation.</p> <p>Buses will be loaded from back to front.</p> <p>Masks are required on the bus.</p> <p>Buses will be regularly disinfected.</p>	<p>First Student Transportation Mlaker Transportation Kim Fuller, Transportation Coordinator</p>	<p>None</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	A hybrid schedule will be implemented to promote social distancing.	<p>Master schedules will be designed to maximize space to the maximum extent feasible</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible</p> <p>Limiting the number of teacher changes when possible</p> <p>Restricting volunteers, presenters, and parent visitors when feasible</p>	<p>Administrative Team</p> <p>Classroom Teachers</p>	Building Schedules	N
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	We will share our Reopening Plan with all necessary providers.	We will share our Reopening Plan with all necessary providers.	Administrative Team	Reopening Plan	N
Other social distancing and safety practices	Blacklick Valley will follow all guidelines from the CDC.	Blacklick Valley will follow all guidelines from the CDC.	Administrative Team	None	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Students and staff will be expected to do a pre-screening of COVID-19 symptoms prior to coming to the school day. The prescreening will include a temperature check and a screening for flu-like symptoms. The administration and nurses will work carefully and in unison to provide proper care to any student or staff member who might have been exposed to or have expressed symptoms of the disease. Immediate removal and quarantining may occur. Quarantine will occur in the designated areas. Quarantine and dismissal decisions will be made in coordination with administration and nursing staff. Students and staff who have been or may have been subjected to exposure or identified as having contracted COVID-19 will return in accordance with CDC and District recommendations. Flexible scheduling and attendance practices may be implemented. All additional school closures or changes in safety protocols related to COVID-19 will be communicated to families through Blackboard, the district website, and social media outlets

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	Families of students and staff are high risk must tell the school nurses and classroom teachers. The school nurses will follow doctors' orders for individual care plans. Students and staff will be monitored by the school nurse. Symptom screening will be done by all parents/guardians at home each morning before the school day. No students with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.	Families of students and staff are high risk must tell the school nurses and classroom teachers. The school nurses will follow doctors' orders for individual care plans. Students and staff will be monitored by the school nurse. Symptom screening will be done by all parents/guardians at home each morning before the school day. No students with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.	School Nurses Teachers All District Personnel Families	None	Y
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Students and staff will go to the nurse immediately if feeling symptomatic. If a student is exposed, that student is to go to the "quarantine space" until a family member can pick the student up immediately. Limit trips to nurse for minor issues. Triage via phone when possible.	Students and staff will go to the nurse immediately if feeling symptomatic. If a student is exposed, that student is to go to the "quarantine space" until a family member can pick the student up immediately. Limit trips to nurse for minor issues. Triage via phone when possible.	School Nurses School Principals	Quarantine Space	N
* Returning isolated or quarantined staff, students, or visitors to school	The District will follow all CDC/PA Department of Health Guidelines.	The District will follow all CDC/PA Department of Health Guidelines	Administrative Team School Nurse	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Utilize one call and social media.	Utilize one call and social media.	Administrative Team	One Call Social Media District Website	N
Other monitoring and screening practices					

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: During the yellow phase, approximately half of the students will be present at any given time in each classroom. In both yellow and green phases, students will be provided with a full remote learning environment if they so choose. Unique safety protocols for students with complex needs or other vulnerable populations will be addressed on a case-by-case basis. Appropriate accommodations will be made to fully support their safety and learning. Staff at risk of the coronavirus will be addressed on a case-by-case basis. All staff including transportation staff and students will wear a face covering per state/federal mandates. Exceptions to wearing a face covering will be determined on an individual basis.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Hybrid learning schedule will result in 50% capacity.</p> <p>All students will have the option to have a full online learning environment.</p> <p>Staff will be managed on an individual basis.</p>	<p>All students will have the option to have a full online learning environment.</p> <p>Staff will be managed on an individual basis.</p>	Administrative Team	Remote Learning Devices	N
* Use of face coverings (masks or face shields) by all staff	All building, transportation, and food staff will wear a face covering per stated/federal mandates.	All building, transportation, and food staff will wear a face covering per stated/federal mandates.	Administrative Team	Masks	N
* Use of face coverings (masks or face shields) by older students (as appropriate)	<p>All students will wear face coverings per state/federal mandates, as ordered by the Secretary of the Pennsylvania Dept. of Health.</p> <p>All personal face coverings should follow district dress code policy and should not contain any printed words or pictures promoting drugs, alcohol, smoking, smokeless tobacco, sex, or violence, including advertisements or brand names promoting these items. Printed obscenities, profanity, or messages with a double meaning that is related to sex, obscenity, or profanity are also unacceptable.</p>	<p>All students will wear face coverings per state/federal mandates, as ordered by the Secretary of the Pennsylvania Dept. of Health.</p> <p>All personal face coverings should follow district dress code policy and should not contain any printed words or pictures promoting drugs, alcohol, smoking, smokeless tobacco, sex, or violence, including advertisements or brand names promoting these items. Printed obscenities, profanity, or messages with a double meaning that is related to sex, obscenity, or profanity are also unacceptable.</p>	Administrative Team	Masks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	Addressed on an individual basis. Appropriate accommodations will be made.	Addressed on an individual basis. Appropriate accommodations will be made.	Administrative Team Nurses	NA	N
Strategic deployment of staff	Teachers and staff responsibilities may be altered if needed.	Teachers and staff who are high risk can teach the distance learning option for our students.	School Administration	None	Y – more distance teaching training

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Handwashing/Social Distancing, Student and Staff Safety	Faculty and Staff	School Nurse	Faculty Meeting	Reopening Plan Disinfectant Directions, Handwashing, Distancing, and Safety Procedures	August 2020	Ongoing
Signs and Symptoms of COVID-19	Faculty and Staff	School Nurse	Faculty Meeting	Temperature Check Equipment COVID-19 Signs and Symptoms Guidelines	August 2020	Ongoing
Cleaning	Cleaning Staff	Andy Mulato, Maintenance Supervisor	Staff Meeting	Cleaning Supplies, Procedures and Protocols	August 2020	Ongoing
Chromebook	Faculty and Staff	In Shore	Faculty Meeting	Chromebooks Procedures	August 2020	Ongoing

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Classroom/ learning space occupancy hallway, and transportation procedures to limit contact and promote social distancing to fullest extent possible	Faculty and Staff	Building Principals	Faculty and Staff Meetings	Building Schedules Individual Classroom Designs	August 2020	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
District reopening plan	All stakeholders	Pandemic Team	District website, social media platforms, school message	August 2020	Ongoing throughout the school year
General school updates	All stakeholders	Administrative Team	District website, social media platforms, school message	August 2020	Ongoing throughout the school year
Communication of positive COVID-19 cases	All stakeholders	Administrative Team	School messaging system will have link to letter. Letter will be posted to district website and/or social media platforms	August 2020	Ongoing throughout the school year
Department of Health updates	Faculty and staff School Nurses	Faculty and staff School Nurses	Use of staff email, memos, and personal communication	August 2020	Ongoing throughout the school year

Health and Safety Plan Summary: Blacklick Valley School District

Anticipated Launch Date: 8/27/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>From March 2020 until school opening in August 2020, all areas of each building are being deep cleaned and sanitized. All areas that are being used during the summer months are cleaned and sanitized daily. The district is increasing the amount of cleaning supplies that are being ordered over the summer months in preparation for the new school year and supply inventory will be taken weekly to ensure adequate quantities are on hand. Nightly cleaning staff will have a focus on deep cleaning of high contact areas. In addition, touchless bottle fillers are being installed when possible to limit the amount of contact. Foggers may be used to disinfect spaces suspected of illness/germs and disinfectant will be available to use in all learning spaces at all times. Training of all cleaning staff on proper protocols will be continual and ongoing.</p> <p>The Director of Maintenance will provide professional development and appropriate cleaning resources to all maintenance staff, building operators, and cleaning personnel. Additionally, the district is reaching out to local cleaning companies for additional help sanitizing buildings if necessary.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>While in the green phases, the master schedules will be designed to maximize space to the maximum extent feasible. Instructors will design learning spaces with respect to social distancing to the maximum extent possible. Building administration will limit the number of assemblies happening during the school day in an effort to avoid large congregations of people. Visitors, volunteers, presenters, and parent visitors will be restricted when feasible.</p> <p>For student lunch in the cafeteria, modifications will be made to reduce contact while in the cafeteria lines. Markings will be used to indicate 6 feet distances in food service lines, and students will be asked to use the markings as they move forward in the line. Other school spaces will be used for student seating during lunch when available. In addition, groups entering the cafeteria will be staggered as to minimize contacts, and all surfaces will be disinfected between serving sessions.</p> <p>The students and staff will have access to handwashing facilities and the use of hand sanitizer multiple times a day. Proper procedures will be share via staff instructions and signage.</p> <p>There will be highly visible signage in all buildings highlighting topics such as handwashing, personal hygiene, and social distancing.</p> <p>All athletics and extra-curricular teams will follow the recommendations of PIAA. All physical education classes will be monitored and with non-contact activities like walking, dancing, yoga, etc. Activities will be designed and implemented to maintain social distancing guidelines.</p> <p>During recess, the students and staff will follow the recommendations of CDC by limiting one grade level to the playground at a time.</p> <p>In an effort to limit the sharing of materials, materials will not be shared and assigned lockers will be spaced out.</p>
<p>Limiting the sharing of materials among students</p>	
<p>Staggering the use of communal spaces and hallways</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	

Requirement(s)	Strategies, Policies and Procedures
<p>Other social distancing and safety practices</p>	<p>Communal space use will be governed by the building schedule, and schedules are designed to limit the interactions of groups. Directional signage may assist in social distancing in communal spaces, outside groups will be restricted.</p> <p>In the event that the school district must return to the yellow phase, more restrictive procedures will be implemented while all precautions from the green phase will be maintained. For scheduling, a modified face-to-face instructional calendar will be created with approximately half of the student population in each building will be present at any given time. This will allow for social distancing guidelines to be followed. This will allow all social distancing requirements to be met in all settings since approximately half the students will be present at any given time in each classroom. Cafeteria spaces will be utilized since these spaces are large enough to maintain social distancing guidelines considering that only half of the learners will be present at any given time. All students will be seated the same direction.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Students and staff will be expected to do a pre-screening of COVID-19 symptoms prior to coming to the school day. The prescreening will include a temperature check and a screening for flu-like symptoms. The administration and nurses will work carefully and in unison to provide proper care to any student or staff member who might have been exposed to or have expressed symptoms of the disease. Immediate removal and quarantining may occur. Quarantine will occur in the designated areas. Quarantine and dismissal decisions will be made in coordination with administration and nursing staff. Students and staff who have been or may have been subjected to exposure or identified as having contracted COVID-19 will return in accordance with CDC and District recommendations. Flexible scheduling and attendance practices may be implemented. All additional school</p>

Requirement(s)	Strategies, Policies and Procedures
	closures or changes in safety protocols related to COVID-19 will be communicated to families through Blackboard, the district website, and social media outlets

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>During the yellow phase, approximately half of the students will be present at any given time in each classroom. In both yellow and green phases, students will be provided with a full remote learning environment if they so choose. Unique safety protocols for students with complex needs or other vulnerable populations will be addressed on a case-by-case basis. Appropriate accommodations will be made to fully support their safety and learning. Staff at risk of the coronavirus will be addressed on a case-by-case basis. All staff including transportation staff and students will wear a face covering per state/federal mandates. Exceptions to wearing a face covering will be determined on an individual basis.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Blacklick Valley School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 20, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: July 30, 2020.

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.